

BRUNTON ENGINEERING REQUIREMENTS FOR MINIMISING COVID-19 IN THE WORKPLACE

May 5th 2020

Brunton Engineering has a responsibility to ensure the health and welfare of its workers at the workplace.

This includes identifying risks in the workplace and where possible eliminate or minimise those risks.

Workers includes directly employed staff, sub-contractors to the company and associate business partners and clients at the workplace.

The workplace is an area where work is being completed by Brunton Engineering directed workers and will include their place of employment, vehicles being travelled in and offsite places of work and construction.

Workers have a duty to take reasonable care for their own health and safety and to not adversely effect the health and safety of others.

Brunton Engineering have made a specific response to the risk of exposure to COVID-19 in the workplace and will implement all practicable steps in consultation with the workers.

Key Focus areas will be;

- 1) To keep workers as well informed as we are able.
- 2) To ensure we remain well enough resourced and informed to manage all risks during this COVID-19 Lockdown.

Actions for minimising the COVID-19 risk.

- Toolbox meetings and / or other notification to inform and clarify our response to this risk
- Instructions for return to work procedures to be supplied.
- Physical interaction – social distancing of 2m where possible, 1m where traceability can be maintained.
- Provide your own personal items for use at work and not share – pens / drink bottles / cups
- Staggered breaks if necessary to limit close interaction.
- Cleaning regime between shifts - training of nominated persons for effective cleaning
- Personal hygiene – properly and regularly washing hands with soap and water and drying.
- Each vehicle assigned a driver – vehicles to each have sanitiser and sterile wipes available at all times and a cleaning log kept.
- Nominated workers for some regular tasks – unloading deliveries / machinery operation.
- Remote deliveries as much as possible
- Have appropriate supplies of N95 face masks / glasses / gloves as necessary and proper instructions given for correct use and disposal
- Issue hand sanitiser for use in the workplace – information on proper use

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SITE CHECKS – IN ADDITION TO THE ABOVE

- Minimise staff sent to site
- Specific site Instructions for return to work procedures on site to be supplied.
- Provide appropriate PPE and training in use as required for a particular site.
- Each vehicle assigned a driver. Maximum of 4 persons per vehicle under Level 2 restrictions.
- Keep same vehicle and seat positions for return travel
- Tracing on site – see forms available on Brunton Website
- Rubbish container with 'no touch' lid for disposal of PPE